

2022 PARISH PHOTO DIRECTORY

FREQUENTLY ASKED QUESTIONS

Q: When will portraits be taken?

A: We have scheduled portraits to be taken during three different weeks this summer.

Afternoon and evening appointments are available on weekdays and morning and afternoon appointments are available on Saturdays. The specific dates and times are:

- June 8th to 10th (W, Th, Fri): 2:00 pm to 8:30 pm
- June 11th (Saturday): 10:00 am to 4:00 pm
- June 22nd to 24th (W, Th, Fri): 2:00 pm to 8:30 pm
- June 25th (Saturday): 10:00 am to 4:00 pm
- July 6th to 8th (W, Th, Fri): 2:00 pm to 8:30 pm
- July 9th (Saturday): 10:00 am to 4:00 pm

Q: How are the appointment times determined?

A: Universal Church Directories attempts to ensure families are given time slots that best meet their needs.

Generally, the best times for:

Families of 3 or more: Wednesday-Friday, 5:30 - 8:30 pm or Saturday, 10:00 am - 4:00 pm

Families of less than three, retirees, single-member households, and those with flexible schedules:

Wednesday - Friday, 2:00 - 5:20 pm

or Saturday, 10:00 am - 4:00 pm

Q: Who should I include in my portrait? Must they be members of Blessed Sacrament?

A: Invite grandparents and other family members & loved ones to join your portrait sitting - even if they are not members of the parish.

Q: How do I schedule an appointment time?

A: You may schedule your appointment on-line via your computer or mobile device at

www.blessedsacramentwaterloo.org and simply CLICK on the "Online Portrait Scheduling Information" button located on the homepage.

Q: What if I don't have access to a computer or mobile device?

A: You may sign-up for an appointment in-person at our tables in the Gathering Space after each weekend Mass during April & May. Don't worry, our parish volunteers are there to help you through the process. We hope to make this an easy and efficient process.

Q: Will I be reminded of my appointment?

A: Yes, you will receive a telephone call from the Parish 1-2 days before the appointment. A reminder email is also sent three days before the appointment, if you provided an email address when scheduling your appointment.

Q: What if I will not be available to have my portrait taken during the weeks scheduled?

A: If you have a suitable photograph that you wish to submit for inclusion in the directory, you may certainly do so.

- There is a **\$15** charge for submitted photos, payable to Blessed Sacrament.
- Professional photographs are copyright protected and you must provide a completed "Publication Authorization" signed by the professional photographer in order to have the photo included in the directory.
- All photos should be submitted in digital format (Color or B&W) with a resolution of at least 300dpi.
- Please contact Harland Robinson at 319-230-3773 for more information.

Q: What if I am homebound and unable to come for a photography appointment?

A: If you have a suitable photograph you wish to submit for inclusion in the directory, we encourage you to do so (see above). **The \$15 charge for a submitted photo is waived for our homebound parishioners.** If you do not have a suitable photograph and wish to have your photo taken for inclusion in the directory, please do not hesitate to contact Harland Robinson at 319-230-3773, or the parish office, and arrangements will be made for a member of the parish to come to you.

Q: May I bring a pet?

A: Yes, you may bring your household pet to your portrait session. We know pets are part of the family. You can expect your appointment to take approximately one hour, so please make sure your pet has been provided with water and an opportunity to relieve themselves prior to arriving for your appointment.

Q: May I bring an item of special meaning to my portrait session?

A: Yes, meaningful items of religious significance or that express your individuality are welcomed. Some popular choices are: sports equipment, musical instruments, hobby items, special toys or books.

Q: I have a family member currently serving in the Armed Forces and not available for a family portrait, may I submit a photograph of him/her for inclusion in the directory?

A: Yes. As in past directories, we will have an Armed Forces page(s) in our directory. We welcome photos of your loved ones in the military. Please contact Harland Robinson at 319-230-3773 for more information.

Q: What should I wear?

A: Wear what you feel great in, whether it's casual or formal clothing. Here are some recommendations on what to wear for your photography session:

- Some poses are close-up, others are full-length, so plan outfits completely, including shoes.
- Tops with sleeves, at least to the elbow, are most flattering.
- Choose clothing in 2-4 similar-toned, solid colors and have everyone dress within that color palette.
- Hair: Avoid changing your hairstyle or cutting your hair right before your session.
- Jewelry/Accessories: Wear your special jewelry, hats, scarves, etc. Mention to the photographer if you would like to have your jewelry featured in your portrait.
- Make-up: Make-up should only be slightly heavier than normal - about what you would wear for an evening out.
- Glasses: If you wear glasses all the time, we suggest you wear them for your portraits - that's the real you.
- Complexion: Universal Church Directories offers portrait retouch that can soften facial lines and correct blemishes and scratches, scars, etc. They can also whiten teeth and eyes.

Q: How much time should I allow for my photograph session?

A: Please check-in at the Parish Center at least 15 minutes prior to your appointment time and plan on one-hour for check-in, photography and portrait selection.

If you have any questions, please do not hesitate to contact Harland Robinson, Directory Coordinator at 319-230-3773 (Cell) or email: robbyhcr@gmail.com. You may also contact the parish office for assistance.

On behalf of Blessed Sacrament, thank you for participating in this special Faith Family event.